

The County Attorney
County Government of Bungoma
Masinde Muliro Stadium
P.O. Box 437-50200
Bungoma.

24th January 2026.

Dear Sir/Madam,

RE: RESPONSE TO ALLEGED NON-SURRENDER OF OUTSTANDING IMPREST

1. I write in response to your letter dated 22nd January 2026 regarding the purported outstanding imprest amounting to Kshs. 3,689,000 issued to me on or about 9th September 2019.
2. I hereby confirm that I duly surrendered the said imprest and have provided the requisite email correspondence evidencing such surrender. These documents clearly substantiate that the imprest was fully accounted for, and accordingly, the County Government is indebted to me in the sum of Kshs. 41,200 (forty one thousand two hundred) as reimbursement.
3. Besides, the demand for surrender or accounting nearly seven (7) years subsequent to the date of issuance is not only perplexing but also raises serious procedural and legal concerns, including potential non-compliance with statutory limitation periods and principles of natural justice.
4. Furthermore, it is pertinent to highlight that the principal mandate of the County Attorney is to provide legal counsel, represent the County Government in judicial and quasi-judicial proceedings, and oversee legal compliance. The routine administration and recovery of imprests fall within the remit of accounting officers, finance departments or internal audit units. Involvement of the County Attorney should, therefore, be confined to legal advisory or enforcement roles rather than the direct management of financial accountability processes.

5. In view of the foregoing, I respectfully urge the County Government to reconsider its position, duly take into account the evidence of surrender already availed, and ensure that any further actions fully comply with the Constitution of Kenya, the Public Finance Management Act, and other relevant statutes governing fairness, legality, and procedural propriety.

6. Thank you for your attention to this matter.

Yours faithfully,



Francis Simiyu Tome.
Cellphone: 0768805487
tomefrancis@gmail.com/tomefrancis@yahoo.com

FESTI (Conc)

COUNTY ASSEMBLY OF BUNGOMA		BENCHMARKING VISIT TO MBALE UGANDA WITH THE BUNGOMA COUNTY EXECUTIVE		SIGNATURE	
PUBLIC ADMINISTRATION COMMITTEE		REFERENCE(COMPANY ORIGINATOR CO		ID	
9TH SEPTEMBER 2019		NAME		IMPREST HOLDER: IMPREST NO: PAYMENT VOUCHER NO:AMOUNT KSHS.	
NAME	COUNT NUMBER	BANK NAME	BRANCH	CODE	AMOUNT
HON. JOAN LUTUKAI	1165938871	KCB	BUNGOMA	141,500	5/10/2019 141,500 1461116 22138182
HON EVERLINE MUTIEMBU	1220563730	KCB	BUNGOMA	141,500	141,500 141,500 12714949
HON JOAN KIRONG	1220563730	KCB	BUNGOMA	141,500	141,500 141,500 21427729
HON FRANCIS CHEMION	1147989834	KCB	BUNGOMA	141,500	141,500 141,500 8110249
HON. STEPHEN WAFULA	1143603133	KCB	MOI BRIDGE	141,500	141,500 141,500 1466058
HON. JAMES MUKHONGO	1141809966	KCB	BUNGOMA	141,500	141,500 141,500 1466058
HON FLORENCE WEKESA	1108100279	KCB	KIMILI	141,500	141,500 141,500 1466058
HON. JOSEPH NYONGESA	01116535454900	CO-OP	BUNGOMA	141,500	141,500 141,500 22288109
HON. JACK WAMBULWA	1218579803	KCB	BUNGOMA	141,500	141,500 141,500 14611438
HON. HILLARY KIPTALLI AM	1157483811	KCB	KIMILI	141,500	141,500 141,500 6088885
HON. ERICK WAPANGANA	126300525	KCB	BUNGOMA	141,500	141,500 141,500 11656425
HON. HENRY MAJIMBO OKUMU	01116050330700	CO-OP	BUNGOMA	141,500	141,500 141,500 28302421
HON. VIOLET MAKHANU	1106810503	KCB	WEBUYE	141,500	141,500 141,500 2344620
HON. LUKE OPWORA	1220563730	KCB	BUNGOMA	141,500	141,500 141,500 20634042
HON. TONY BARASA	1114151033	KCB	BUNGOMA	141,500	141,500 141,500 1334527
IGNATIUS WANGILA	1205919066	KCB	BUNGOMA	141,500	141,500 141,500 25735845
TOME FRANCIS	1133105238	KCB	BUNGOMA	110,500	110,500 110,500 233673705
CAROLYNE WAMALWA	01116290122200	COOP	COOP HOUSE	110,500	110,500 110,500 11330666
BENEDICT KIMWEI	1171883641	KCB	BUNGOMA	141,500	141,500 141,500 111708
	1245055048700	NATIONAL L BANK	BUNGOMA	192,000	192,000 192,000 26602241
HON. SOSPETER NYONGESA			SARIT	110,500	110,500 110,500 110,500
JOHN MOSONGO ONGWAE	1109640668	KCB	WEBUYE	3,070,500	3,070,500 3,070,500 3,070,500
KENNEDY TARACHA	1181819539	KCB			
TOTAL					

prepared and Confirmed By:-

FRANCIS SIMITU TOME

PRINCIPAL CLERK ASSISTANT

Authorised By:-

JOHN ONGWAE MOSONGO

ACCOUNTING OFFICER

COLLECTOR ASSEMBLY OF BUNGOMA
RECEIVED AND WORKING VISIT TO MBALA UGANDA WITH THE BUNGOMA COUNTY EXECUTIVE

PUBLIC ADMINISTRATION COMMITTEE BY SECTION

141-500
141-500

NAME: **JOHN H. BROWN** ADDRESS: **10559 388 KKB RD, BROWNSVILLE, TX 78012** PHONE: **419-542-1412** E-MAIL: **JOHNH.BROWN@AOL.COM**

100% SULFURIC ACID
11118.00000 KC-33
144,500
BAGGAGE

110. RICK WAPANGANOKI NW
011-005-0330-706 C44-81P
131 NODDINGA
141-500

11068 10503 NCR 11068 10503 NCR
WEDNESDAY WEDNESDAY
BRUNCONA BRUNCONA

10. *Scutellaria* *canadensis* L. (Canadian skullcap) - 13300' - 38 N.C. 13 - 1000' - *Scutellaria* *canadensis* L.

HOME FRANCIS
HOME OF CANADA
011462860122200(COOP)
COOP HOME
HOME OF CANADA
110,800

WHEN A PERSON GOES AWAY
18181983914C33 WEB 31 3.070.500

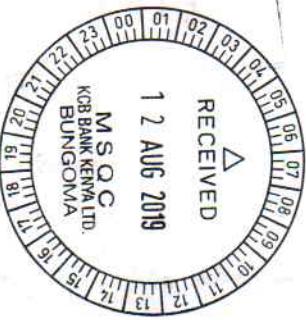
h. N. D. LARSEN

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Prepared and confirmed by:

JOHN ONGWAT MUSKOKA
John Ongwat Muskoka



Date: 12

ACCOUNT TRANSFER

KCB BUNGOMA

ACCOUNT DETAILS:
A/C NO: 1133105238
FRANCIS SIMIYU TOME

We have transferred from your above account with amount: KES642880.00
Commission Paid : KES100.00
Excise Duty Paid: KES20.00
==

Amount Transferred in words:
Kenya Shillings SIX HUNDRED AND FORTY TWO
THOUSAND EIGHT HUNDRED AND EIGHTY ONLY

Transfer Details :

Credit Account : 1107110793
Account Name : HEALTH CARE SERVICES WEBUYE
Credit Amount : KES642880.00
Ordering Customer: KCB BGM
Payment Details : TRANSFER
Debit Reference : HEALTH CARE
Credit Reference : FRANCIS TOME

Signature :.....

Transaction Number: FT19255QVP78 at 15:40:15 on 12/09/2019
Thank you for banking with us. You were served by: DIANA NYAMOKAMI GUTO
*** Advice not valid unless Transaction Number is shown ***

FST 4

INKON PAPER WORKS



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07 0530 888 0 / 0739 506 507

E-mail: inkonpaperworks@gmail.com

Photography, Video Shooting & Editing
General Printing, Graphics Design, Stationery Sales, Tshirts & Ink
2nd Hand Copiers, Printers, Computers, Toys, Bags & Teddy Bear

CASH SALE RECEIPT TO: *Carry Afifi*

DESCRIPTION	QTY	PER	AMT
<i>(P) Copy</i>	3764	5/-	16,820
GRAND TOTAL			16820

Grand Total Amount in Words: *Sixteen thousand
Eight hundred and twenty*

(Official Stamp) *TO* (Signature) *21/9/10* (Date)

The Chief Officer,
County Department of Public Service, Management and Administration,
Bungoma County Government
P.O Box 437-50200,
BUNGOMA.

24th August 2020

Dear Sir,

RE: SURRENDER OF IMPREST.

The above refers.

I am in receipt of your letter dated 21st July 2020 and referenced CG/BGM/PSM&ADM/CO/VOL1(141) in which you directed to surrender imprest amounting to Kshs. 3,689,000 (three million, six hundred and eighty nine thousand only) being monies towards Travelling and Subsistence Allowance (TSA) in respect to an international consultative forum held in Mbale, Uganda in the month of September 2019.

First, I wish to state that the reasons for non-surrender has been due to the inability to access the report in respect to the aforementioned consultative forum. Whereas the TSA was meant for an international bench-marking visit to Mbale, Uganda, the actual exercise was a consultative exercise between the Bungoma County Executive and the Bungoma County Assembly Committee on Public Administration and ICT in respect to “irregular employment of persons in the Bungoma County Executive since August 2017.” Due to the above, the attendant report has not been adopted to date by the Bungoma County Assembly and cannot therefore be used for surrender as is the requirement in law.

Secondly, the majority of the delegation to Mbale, Uganda have not surrendered copies of their passports as evidence of travel making it difficult for me to surrender the imprest in question. I hope that the Bungoma County Executive will request the beneficiaries of the said TSA to surrender their passports.

Consequence to the above, I am forced to only surrender the expenditure details and supporting documents as below:

(a) Kshs. 3,070,500 (three million, seventy thousand and five hundred only) being payment in lieu of TSA for the delegation.

- Herein attached and marked ***FST 1 is a copy of the payment schedule as duly received (stamped) by KCB-Bungoma branch on 12th August 2020.***
- Also attached and marked ***FST 2 are the signatures of the persons on delegation (MCAs and staff) acknowledging receipt of the aforementioned TSA.***

(b) Kshs. 642,880 (six hundred and forty two thousand, eight hundred and eighty two only) being monies reimbursed on 12th September 2019 to the Bungoma County Department of Health through its account ***KCB Account number 1107110793 at Webuye town titled HEALTH CARE SERVICES.***

- Herein attached and marked FST 3 is the KCB-Bungoma Branch receipt in respect to the said reimbursement.



(c) Kshs. 16,820 (sixteen thousand, eight hundred and twenty only) being monies spent on printing and photocopying of conference material used in Mbale, Uganda).

From the foregoing, Kshs. 3,689,000 was given to me as imprest in respect to the above international consultative forum, however, I spent Kshs. 3,730, 200. Consequently, the expenditure was over and above the total budget by Kshs. 41,200 which I kindly request that I be reimbursed.

Yours Sincerely,



Francis Simiyu Tome,
P. No. 20140047178
Principal Clerk Assistant
COUNTY ASSEMBLY OF BUNGOMA

CC. County Executive Committee Member (CECM)
Public Service Management and Administration
COUNTY GOVERNMENT OF BUNGOMA

Clerk to the County Assembly,
COUNTY GOVERNMENT OF BUNGOMA