

The County Attorney  
County Government of Bungoma  
Masinde Muliro Stadium  
P.O. Box 437-50200  
**Bungoma.**

24<sup>th</sup> January 2026.

Dear Sir/Madam,

**RE: RESPONSE TO ALLEGED NON-SURRENDER OF OUTSTANDING IMPREST**

1. I write in response to your letter dated 22<sup>nd</sup> January 2026 regarding the purported outstanding imprest amounting to Kshs. 3,689,000 issued to me on or about 9<sup>th</sup> September 2019.
2. I hereby confirm that I duly surrendered the said imprest and have provided the requisite email correspondence evidencing such surrender. These documents clearly substantiate that the imprest was fully accounted for, and accordingly, the County Government is indebted to me in the sum of Kshs. 41,200 (forty one thousand two hundred) as reimbursement.
3. Besides, the demand for surrender or accounting nearly seven (7) years subsequent to the date of issuance is not only perplexing but also raises serious procedural and legal concerns, including potential non-compliance with statutory limitation periods and principles of natural justice.
4. Furthermore, it is pertinent to highlight that the principal mandate of the County Attorney is to provide legal counsel, represent the County Government in judicial and quasi-judicial proceedings, and oversee legal compliance. The routine administration and recovery of imprests fall within the remit of accounting officers, finance departments or internal audit units. Involvement of the County Attorney should, therefore, be confined to legal advisory or enforcement roles rather than the direct management of financial accountability processes.

5. In view of the foregoing, I respectfully urge the County Government to reconsider its position, duly take into account the evidence of surrender already availed, and ensure that any further actions fully comply with the Constitution of Kenya, the Public Finance Management Act, and other relevant statutes governing fairness, legality, and procedural propriety.

6. Thank you for your attention to this matter.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Francis', with a long horizontal line extending to the right.

Francis Simiyu Tome.

Cellphone: 0768805487

[tomefrancis@gmail.com](mailto:tomefrancis@gmail.com)/[tomefrancis@yahoo.com](mailto:tomefrancis@yahoo.com)

ESTI (one)

COUNTY ASSEMBLY OF BUNGOMA									
PUBLIC ADMINISTRATION COMMITTEE BENCHMARKING VISIT TO MBALE UGANDA WITH THE BUNGOMA COUNTY EXECUTIVE									
9TH SEPTEMBER 2019									
IMPREST HOLDER: IMPREST NO.: PAYMENT VOUCHER NO: AMOUNT KSHS.									
NAME	COUNT NUMBER	BANK NAME	BRANCH	CODE	AMOUNT	REFERENCE/COMPANY	ORIGINATOR CO		
HON. JOAN LUTUKAI	1165938871	KCB	BUNGOMA		141,500	<i>Signature</i>	10		
HON. EVERLINE MUTEMBU	1220563730	KCB	BUNGOMA		141,500	<i>Signature</i>	9239241		
HON. JOAN KIRONG	1220563730	KCB	BUNGOMA		141,500	<i>Signature</i>	1461116		
HON. FRANCIS CHEMION	1147989834	KCB	BUNGOMA		141,500	<i>Signature</i>	22138781		
HON. STEPHEN WAPULA	1143603133	KCB	MOI BRIDGE		141,500	<i>Signature</i>	12714949		
HON. JAMES MUKHONGO	1141809966	KCB	BUNGOMA		141,500	<i>Signature</i>	21427729		
HON. FLORENCE WEKESA	1108100279	KCB	KIMILILI		141,500	<i>Signature</i>	8102419		
HON. JOSEPH NYONGESA	01116535454909	CO-OP	BUNGOMA		141,500	<i>Signature</i>	14672998		
HON. JACK WAMBULWA	1218579803	KCB	BUNGOMA		141,500	<i>Signature</i>	22280109		
HON. HILLARY KIPTALLAM	1157483811	KCB	KIMILILI		141,500	<i>Signature</i>	14611438		
HON. ERICK WAPANGANA	126300525	KCB	BUNGOMA		141,500	<i>Signature</i>	0687885		
HON. HENRY MAJIMBO OKUMU	01116050330700	CO-OP	BUNGOMA		141,500	<i>Signature</i>	11655425		
HON. VIOLET MAKHANU	1106810503	KCB	WEBUYE		141,500	<i>Signature</i>	28352421		
HON. LUKE OPWORA	1220563730	KCB	BUNGOMA		141,500	<i>Signature</i>	23414620		
HON. TONY BARASA	1114151033	KCB	BUNGOMA		141,500	<i>Signature</i>	20634042		
IGNATIUS WANGILA	1205919066	KCB	BUNGOMA		141,500	<i>Signature</i>	1334527		
TOME FRANCIS	1133105238	KCB	BUNGOMA		110,500	<i>Signature</i>	25735845		
CAROLYNE WAMALWA	01116290122200	COOP	COOP HOUSE		110,500	<i>Signature</i>	23078705		
BENEDICT KIMWEI	1171883641	KCB	BUNGOMA		141,500	<i>Signature</i>	11330646		
HON. SOSPIETER NYONGESA	1245055048700	NATTONA L BANK	BUNGOMA		192,000	<i>Signature</i>	911708		
JOHN MOSONGO ONGWAE	1109640668	KCB	SARIT		110,500	<i>Signature</i>	26602241		
KENNEDY TARACHA	1181819539	KCB	WEBUYE		3,070,500	<i>Signature</i>			
TOTAL									

Prepared and Confirmed By:

Authorised By:

FRANCIS SIMITU TOME  
JOHN ONGWAE MOSONGO  
PRINCIPAL CLERK ASSISTANT  
ACCOUNTING OFFICER

*Signature*  
*Signature*



COMMITTEE OF BUNGOMA  
PUBLIC ADMINISTRATION COMMITTEE BENCHMARKING VISIT TO UGANDA WITH THE BUNGOMA COUNTY EXECUTIVE

9TH SEPTEMBER 2019

EMPREST NO: EMPREST NO: PAYMENT VOUCHER NO: AMOUNT KSHS

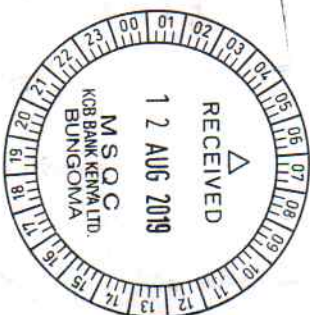
NAME	COUNT NUMBER	BANK NAME	BRANCH	CODE	AMOUNT	REFERENCE COMPANY/ORIGINATOR CC
HON JOAN LILIAN	169938871	KCB	BUNGOMA		141,500	
HON EVERLINE MUTHI	1220563730	KCB	BUNGOMA		141,500	
HON JOAN KIRONGO	1220563730	KCB	BUNGOMA		141,500	
HON ERIC N. OTHMAN	1147989834	KCB	BUNGOMA		141,500	
HON STEPHEN WATITA	1147989834	KCB	BUNGOMA		141,500	
HON JAMES M. KIRONGO	1147989834	KCB	BUNGOMA		141,500	
HON FLORENCE WILISA	1108100279	KCB	BUNGOMA		141,500	
HON JOSEPH NYONGESA	01116535451900	COOP	BUNGOMA		141,500	
HON JACK WAMBUI	1218279803	KCB	BUNGOMA		141,500	
HON HILARY KIPALILANI	1157483811	KCB	BUNGOMA		141,500	
HON ERIC W. APANGANA	126300525	KCB	BUNGOMA		141,500	
HON HENRY MAMBO OCHI	01116050330700	COOP	BUNGOMA		141,500	
HON VIOLET NAKHANI	1106810503	KCB	BUNGOMA		141,500	
HON JACK OPIWORA	1220563730	KCB	BUNGOMA		141,500	
HON TONY BARASA	1114151033	KCB	BUNGOMA		141,500	
HON NATHAN WANGILA	1205919066	KCB	BUNGOMA		141,500	
HON FRANCIS	1133105238	KCB	BUNGOMA		141,500	
CAROLINE WAMALWA	01116290122200	COOP	BUNGOMA		141,500	
BENEDICT KIMWEL	1171883641	KCB	BUNGOMA		141,500	
HON SUSPETER NYONGESA	1245055048700	BANK	BUNGOMA		141,500	
HON MURONGONGWAE	1109640668	KCB	BUNGOMA		141,500	
HON NDIYI KARACILA	1181819539	KCB	BUNGOMA		141,500	
TOTAL					3,070,500	

Prepared and Confirmed By:  
Authorised By:

JOHN ONGWAL MOSONGO

ACCOUNTING OFFICER

PRINCIPAL CLERK/ASSISTANT



FST 3

18883643735641500

Page 1 of 1

Date: 12

ACCOUNT TRANSFER

KCB BUNGOMA

ACCOUNT DETAILS:

A/C NO: 1133105238

FRANCIS SIMIYU TOME

We have transfered from your above account with amount: KES642880.00

Commission Paid : KES100.00

Excise Duty Paid: KES20.00

==

Amount Transfered in words:

Kenya Shillings SIX HUNDRED AND FORTY TWO  
THOUSAND EIGHT HUNDRED AND EIGHTY ONLY

Transfer Details :

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Credit Account : 1107110793  
Account Name : HEALTH CARE SERVICES WEBUYE  
Credit Amount : KES642880.00  
Ordering Customer: KCB BGM  
Payment Details : TRANSFER  
Debit Reference : HEALTH CARE  
Credit Reference : FRANCIS TOME

Signature : .....

Transaction Number: FT19255QVP78 at 15:40:15 on 12/09/2019  
Thank you for banking with us. You were served by: DIANA NYAMOKAMI GUTO

\*\*\* Advice not valid unless Transaction Number is shown \*\*\*

07 0530 888 0 / 0739 506 507 (S/M)

E-mail: [inkonpaperworks@gmail.com](mailto:inkonpaperworks@gmail.com)

### Photography, Video Shooting & Editing

General Printing, Graphics Design, Stationery Sales, Toner & Ink  
2nd Hand Copiers, Printers, Computers, Toys, Bags & Teddy Bear

**CASH SALE RECEIPT TO**

Hand Copiers, Printers, Computers, Toys, Bags & Teddy

16,820

201

Grand Total Amount in Words

Grand Total Amount in Words SIXTEEN thousand  
5517 hundred 9 and 2/100



The Chief Officer,  
County Department of Public Service, Management and Administration,  
Bungoma County Government  
P.O Box 437-50200,  
**BUNGOMA.**

24<sup>th</sup> August 2020

Dear Sir,

**RE: SURRENDER OF IMPREST.**

The above refers.

I am in receipt of your letter dated 21<sup>st</sup> July 2020 and referenced CG/BGM/PSM&ADM/CO/VOL1(141) in which you directed to surrender imprest amounting to Kshs. 3,689,000 (three million, six hundred and eighty nine thousand only) being monies towards Travelling and Subsistence Allowance (TSA) in respect to an international consultative forum held in Mbale, Uganda in the month of September 2019.

First, I wish to state that the reasons for non-surrender has been due to the inability to access the report in respect to the aforementioned consultative forum. Whereas the TSA was meant for an international bench-marking visit to Mbale, Uganda, the actual exercise was a consultative exercise between the Bungoma County Executive and the Bungoma County Assembly Committee on Public Administration and ICT in respect to "irregular employment of persons in the Bungoma County Executive since August 2017." Due to the above, the attendant report has not been adopted to date by the Bungoma County Assembly and cannot therefore be used for surrender as is the requirement in law.

Secondly, the majority of the delegation to Mbale, Uganda have not surrendered copies of their passports as evidence of travel making it difficult for me to surrender the imprest in question. I hope that the Bungoma County Executive will request the beneficiaries of the said TSA to surrender their passports.

Consequence to the above, I am forced to only surrender the expenditure details and supporting documents as below:

(a) Kshs. 3,070,500 (three million, seventy thousand and five hundred only) being payment in lieu of TSA for the delegation).

- Herein attached and marked *FST 1 is a copy of the payment schedule as duly received (stamped) by KCB-Bungoma branch on 12<sup>th</sup> August 2020.*
- Also attached and marked *FST 2 are the signatures of the persons on delegation (MCAs and staff) acknowledging receipt of the aforementioned TSA.*

(b) Kshs. 642,880 (six hundred and forty two thousand, eight hundred and eighty two only) being monies reimbursed on 12<sup>th</sup> September 2019 to the Bungoma County Department of Health through its account *KCB Account number 1107110793 at Webuye town titled HEALTH CARE SERVICES.*

- Herein attached and marked FST 3 is the KCB-Bungoma Branch receipt in respect to the said reimbursement.



(c) Kshs. 16,820 (sixteen thousand, eight hundred and twenty only) being monies spent on printing and photocopying of conference material used in Mbale, Uganda).

From the foregoing, Kshs. 3,689,000 was given to me as imprest in respect to the above international consultative forum, however, I spent Kshs. 3,730, 200. Consequently, the expenditure was over and above the total budget by Kshs. 41,200 which I kindly request that I be reimbursed.

Yours Sincerely,



Francis Simiyu Tome,  
P. No. 20140047178  
Principal Clerk Assistant

**COUNTY ASSEMBLY OF BUNGOMA**

CC. County Executive Committee Member (CECM)  
Public Service Management and Administration  
**COUNTY GOVERNMENT OF BUNGOMA**

Clerk to the County Assembly,  
**COUNTY GOVERNMENT OF BUNGOMA**